



CONFERENCE & MEETING PACKAGES

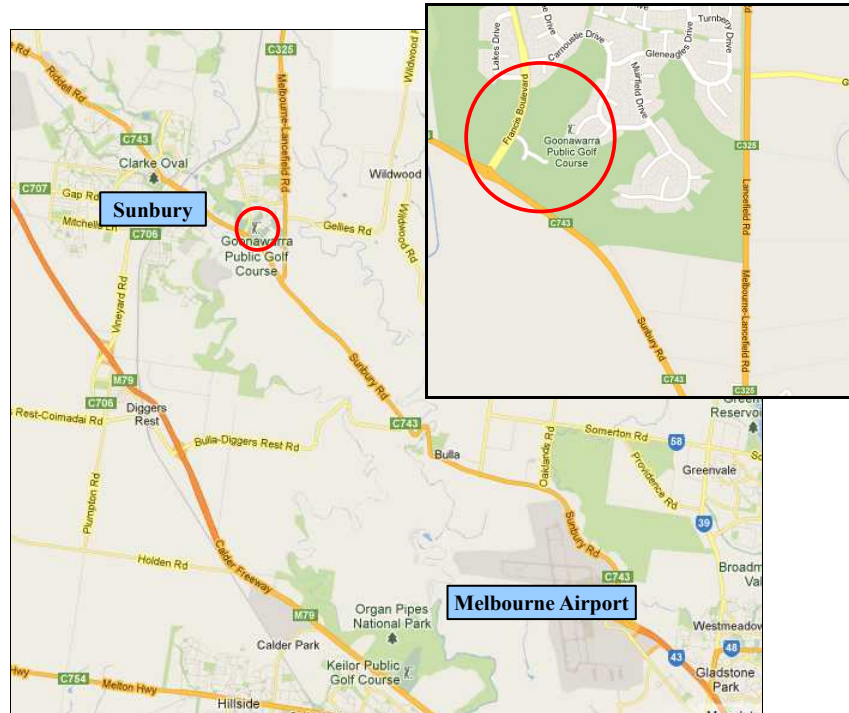
Goonawarra Golf Club with its cathedral architecture, cedar wood, slate tile construction and stunning golf course views is the perfect venue for your next conference, meeting or seminar.

Golf course views
Less than 10 minutes from Melbourne Airport
Ample car parking with over 120 car spaces
90 delegate capacity (Theatre)



Location

Goonawarra Golf Club is located just 8 minutes drive from the Melbourne Airport in Sunbury Victoria, recently rated (Sunbury) as one of the Top 10 Global Travel Destinations. With commanding views of the local township, historical *Rupertswood Mansion* (Birthplace of the Ashes) and the magnificent Sunbury vineyards, there is much to do in this picturesque destination.



Facilities

The Clubhouse is built with a slate & cedar roof and cathedral ceiling truss, the immediate grounds are surrounded by manicured couch grass lawns and redbrick walkways. Internally, the function facility overlooks the 10th teeing ground and 18th green with a theatre style seating capacity of 90 delegates. Private bathrooms service the main function room and privacy is guaranteed. Change-rooms lockers and showers are available upon request.

The Club also has a full array of audio and visual equipment. A data projector, amplified sound system, whiteboard and projector screens as well as wireless internet for presenters and delegates are all available.

Catering

A complete range of catering options are available for all types of events. Please see attached for details.



Golf

Why not incorporate a round of golf into your event, Goonawarra Golf Course is an 18 hole, par 72 championship layout designed by renowned course architect Tony Cashmore.

The course is also a past Australian Open qualifying course and current home of the North Western Golf Classic.

Other course facilities include a full length (250mtr) driving and practice range and practice putting green.

More information including pictures, hole descriptions and pricing can be obtained from the clubs website. www.goonawarragolfclub.com.au

Pricing (Room and AV)

Midweek 8 hour room hire incurs a charge of \$300 per day, half day and week rates are available (Please enquire).

Whiteboard, projector screen and audio system are inclusive, the data-projector can be hired for \$80 per day.

Food and Beverage requirements can be selected from the following pages and our events co-ordinator can work with you to determine the best suitability.



Breakfasts

Continental

Minimum 15 Guests (lower numbers may incur and surcharge)

\$15.00 per head

A selection of juice, cereals, croissants, muffins and Danish pastries.
Multiple bread selection for toast, jams and spreads.
Brewed coffee and a selection of tea.

Buffet Breakfast

Minimum 25 Guests

\$22.00 per head

Prime rashers of bacon,
Free range eggs (fried and/or scrambled)
Chipolata sausages, hash browns, baked beans and grilled field mushrooms.
A selection of juice, cereals, croissants, muffins and Danish pastries.
Multiple bread selection for toast, jams and spreads.
Brewed coffee and a selection of tea.

Gourmet Buffet Breakfast

Minimum 25 Guests

\$28.00 per head

Poached eggs on English muffins hollandaise
Scrambled eggs with smoked salmon and chives
Warm pancakes with maple syrup, banana and various condiments.
Chipolata sausages, hash browns, baked beans and grilled field mushrooms.
A selection of juice, cereals, croissants, muffins and Danish pastries.
Multiple bread selection for toast, jams and spreads.
Brewed coffee and a selection of tea.



Breaks

Minimum 15 Guests for all breaks (lower numbers may incur and surcharge)

Arrival

Brewed coffee, a selection of tea and biscuits. \$4.00 per person

Light and refreshing

Chilled fruit juices – apple, pineapple and orange \$7.95 per person
Seasonal Fruit slices and fresh baked banana bread.

Devonshire

Brewed coffee, a selection of tea and biscuits. \$7.95 per person
Home made scones with strawberry jam and double cream.

Big Break

Brewed coffee, a selection of tea and biscuits. \$8.95 per person
Mineral Water, chilled fruit juices – apple, pineapple and orange
Freshly baked muffins and Danish pastries.



Lunches

Minimum 15 Guests for Lunches (lower numbers may incur and surcharge)

Baguette & 8 point

Assorted baguettes & sandwiches (4 points)
Brewed coffee, a selection of tea and two juices \$12.95 per person

Foccacia

Selection of toasted foccacia's (1.5 per person)
Seasonal sliced fruits and cheeses
Brewed coffee, a selection of tea and two juices \$18.95 per person

Working Buffett

Marinated chicken pieces
Roast Pumpkin and Feta Quiche
Fresh beef lasagna portions
Terrine's and pates with Melba toast
Three salads, Seeded mustard and chive potato, mixed green and red cabbage coleslaw
Seasonal sliced fruits and cheeses
Brewed coffee, a selection of tea and two juices \$29.95 per person

BBQ

Pork medallions
Marinated chicken wings
Scotch fillet steak with herb butter
King prawns cutlets
Continental gourmet sausages
Three salads, Seeded mustard and chive potato, mixed green and red cabbage coleslaw
Fresh bread rolls
Brewed coffee, a selection of tea, two juices and mineral water.

\$39.95 per person



Drink Package

Minimum 15 Guests for Lunches (lower numbers may incur and surcharge)

Drinks package only available with catered lunch option

On consumption

Or

2 hour drinks package

Beers: Crown Lager, Victoria Bitter, Carlton Draught, Premium Light

Craigmoor Sparkling Pinot Noir Chardonnay

Craigmoor Chardonnay

Craigmoor Shiraz

Juice and full selection of soft drinks

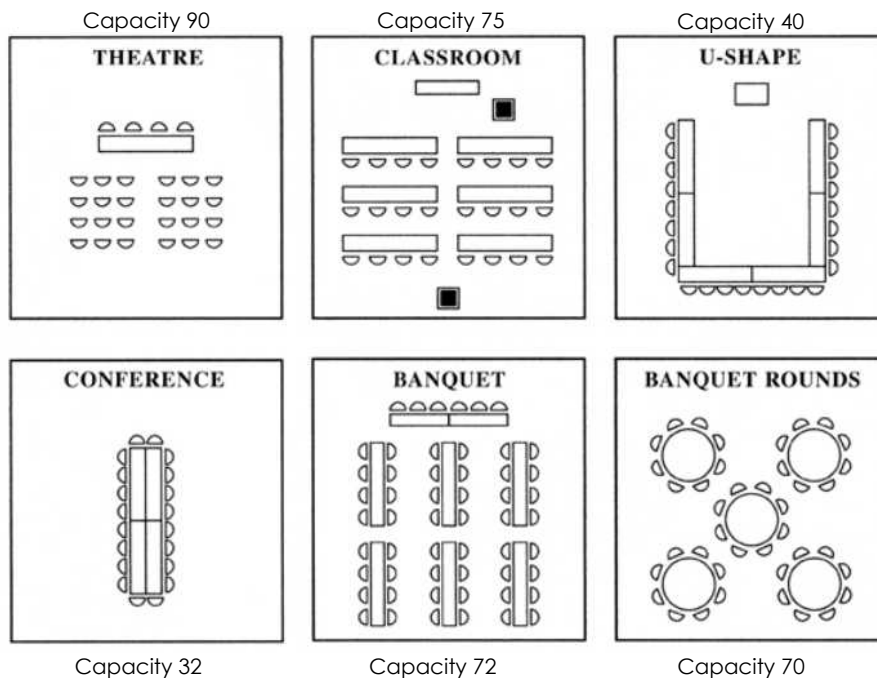
Twinnings selection of teas and brewed coffee.

\$35 per person per 2 hours.

Seating and Table Arrangement

Please indicate your preference from the below options on the attached booking sheet.

Take note of the seating capacity for each arrangement. The room hire includes table and seating set-up.





Terms and Conditions

If you have any queries about these terms and conditions, please contact our Events co-ordinator.

BOOKINGS

In order to book the event and room space you must complete the attached booking form and return it to the Golf Club along with the relevant deposit. We do not accept tentative bookings.

CONFIRMATION

Confirmation of event details, including catering will be required in writing (signature on the event "run sheet"). The run sheet will be forwarded for your approval within 7 days of the event.

CANCELLATIONS

In the event of a cancellation 30 days or more and the deposit shall be refunded in full

Less than 30 days and 50% of the deposit shall be retained.

Less than 14 days and the entire deposit shall be retained.

PAYMENT OF PACKAGE BALANCE

Types accepted:

EFTPOS

Credit Card

Cheque (5 days in advance min)

Direct Deposit.

The final balance shall be paid before the service commences. The final package balance shall be determined by the final numbers for catering and any further products and services added post the original booking form.

FUNCTION TIMES

The client is responsible to comply with the agreed time of hire. Beverage service will be for a period as determined, depending on the package selected from the time of the commencement. Beverages purchased on a "as per consumption" basis shall be governed by the Liquor Licensing regulations and standard operating hours.

LIABILITY

Our personnel will take care of your every need and endeavour to look after your belongings; however we cannot take responsibility for the damage or loss of your belongings before, during or after a function

DAMAGES

Although accidents often happen, damage to our facilities can be prevented by communication with our coordinators. Repair or replacement charges for fixtures and fittings will be passed on to the client. You will be responsible for damage and or loss of property caused by your guests, agents, contractors etc.



Booking Form

This sheet is not intended as commitment to the end cost, this will be confirmed 7 days prior to the event when final numbers are indicated.

Organisation Name: _____
 Postal Address: _____

 ABN (if applicable): _____

Event Contact Name: _____ Ph: _____ Mble: _____
 Email: _____

Alternate Contact Name: _____ Ph: _____ Mble: _____
 Email: _____

Date of Event From _____ To: _____ \$300 per day \$ _____
Hours Required From _____ To: _____

Seating Arrangement: _____

Options	Price	Unit	Total
<input type="checkbox"/> Projector Screen	Included	—	
<input type="checkbox"/> Whiteboard	Included	—	
Audio System (RCA Input)	Included	1 only	
Data Projector (VGA and S-Video Input)	\$80.00	1 only	\$ _____
Catering			
Breakfast Option _____	\$ _____	—	\$ _____
Break Options 1 _____	\$ _____	—	\$ _____
2 _____	\$ _____	—	\$ _____
3 _____	\$ _____	—	\$ _____
Lunch _____	\$ _____	—	\$ _____
Drinks <input type="checkbox"/> Package	\$35	—	\$ _____
<input type="checkbox"/> Guests pay			
<input type="checkbox"/> On TAB account payable at the end of the event			
Golf <input type="checkbox"/> If you are interested in the play golf as options, please tick so our golf co-ordinator can contact you to discuss			

PAYMENT

In order to book your event, **50%** of the room hire fee is payable in advance, this must accompany this booking form.

Type:

- Credit Card: ____/____/____/____ Exp: __/___ CCV: ____
- Please use my credit card to charge the package balance of confirmation of final numbers
- Direct Deposit: ANZ / BSB: 013822 / Acc: 3151 38485 Use Organisation name as reference.

I agree to be bound by the Terms and Conditions defined on page eight (8) of this document.

Signed: _____ Name: _____ Date: ___/___/___